

# KOLORS



Less Gatekeeping. More Kolors.



# TABLE OF CONTENTS

<b>6</b>	<b>WELCOME</b>	<b>13</b>	<b>YOUR CREATIVE HOME</b>
<b>8</b>	<b>SAFE PLACE POLICY</b>	<b>22</b>	<b>DOWNLOAD THE APP</b>
<b>9</b>	<b>EMERGENCY PROTOCOL</b>	<b>23</b>	<b>CREDIT SYSTEM</b>
<b>10</b>	<b>HOUSE RULES</b>	<b>24</b>	<b>RENTING STUDIO</b>
<b>12</b>	<b>THE KOLORS TEAM</b>	<b>26</b>	<b>RENTING EQUIPMENT</b>
<b>14</b>	<b>YOUR MEMBERSHIP</b>	<b>28</b>	<b>BOOKING EVENT SPACE</b>





We're on a mission to build spaces for creators that foster real collaborations, facilitate the creation process, and ignite creativity.

Kolors Studios  
315 1st Ave S  
#300, Seattle,  
WA 98104



# ***Welcome to your new creative home!***

**Kolors is a social club designed for creators that is both a physical space and a digital community. Our space has all the amenities a creative entrepreneur needs to shoot content, edit, grow, and collaborate. In addition to a beautifully unique workspace and access to a wealth of creative insight and connections.**

**Kolors is your creative hub. We're here to disrupt the exclusivity of the creative industry. For those itching to dive into something new but lacking a fancy studio or professional know-how, Kolors is your launchpad. We're all about helping people ready to level up, land clients, and get projects rolling.**

**As a member, you're not just getting tools—you're joining a community. Everyone here has their own way, their own vibe, and many are just starting out. We're breaking down barriers and making something new. That's what gets us excited.**



# SAFE PLACE POLICY

**At Kolors Studios,  
We do not tolerate any form of harmful behavior  
whether it's racism, sexism, trans-phobia, homophobia, religious  
intolerance, or any kind of discrimination**

**Our priority is to foster a safe, inclusive environment where  
everyone feels respected.**

**If something makes you feel uneasy or concerned, please connect  
with a staff member or reach out to us at**

**Team@kolorsstudios.com**

**(206) 785-3045**

# EMERGENCY PROTOCOL

Kolors Studios is committed to the safety and well-being of all individuals on the premises. However, individuals are responsible for their personal safety and property. By using the facilities, you acknowledge and agree to follow this emergency protocol and waive any liability against Kolors Studios for incidents arising from emergencies.

## Guidelines

### Fire

<b>Use Fire Extinguishers</b>	Extinguishers are located throughout the building. Only use them if trained and it is safe.
<b>Evacuate</b>	Exit the building immediately via the closest marked exit.

### Utility Outage

<b>Report Issues</b>	Notify staff of any power, or water problems
<b>Avoid Equipment</b>	Do not use outlets or electronic equipment until power is restored.

### Earthquake

<b>Drop, Cover, Hold On</b>	Take cover under sturdy furniture.
<b>Evacuate After Shaking</b>	Avoid glass, power lines, and other hazards.
<b>Follow Instructions</b>	Wait for clearance to return to the building.

### Post-Emergency Procedures

<b>Liability Waiver</b>	Any damages, injuries, or unsafe conditions must be reported to Kolors staff immediately.
<b>Incident Reporting</b>	Kolors Studios is not liable for personal property damage or injury unless caused by gross negligence.

### Severe Weather

<b>Shelter in Place</b>	Move to an interior space away from windows.
<b>Updates</b>	Follow staff or emergency personnel instructions

### Medical Emergency

<b>Call 911</b>	For serious injuries or illnesses
<b>First Aid</b>	Kits are available in each bathroom.
<b>Notify Staff</b>	Armando Garzon (425) 344 0099



# HOUSE RULES

To ensure a productive, respectful, and safe environment for everyone, please adhere to the following rules when using our studios and shared spaces

By following these rules, we ensure a productive and respectful environment for all.

Thank you for your cooperation

## Rules

- 1 Use equipment safely, If unsure how to use something, ask a Kolors team member.
- 2 You're responsible for any damages and must report them immediately.
- 3 Equipment must stay within the studios and is not for off-site use.
- 4 Return equipment to the Equipment Room on time.
- 5 No Food or Drink, Food and beverages are not allowed in the studios.
- 6 Treat the space, equipment, staff, and members with respect.
- 7 Stick to the studio capacity and respect your booking times.
- 8 Keep your workspace and Studios clean, and dispose of trash properly.
- 9 For safety reasons, no children under 12 are allowed in recording or podcast studios.
- 10 No smoking, illegal drugs, open flames, or firearms allowed.
- 11 Only service animals are allowed in the space.
- 12 Do not disconnect any equipment from the studios or open space
- 13 No disruptive content in shared spaces, music videos or disruptive activities must stay in studios.





# THE KOLORS TEAM



**Armando Garzon**  
Founder & CEO, Kolors, LLC.

Hey, welcome to Kolors! I'm Armando, and I'm thrilled to have you here. This space was built with creatives like you in mind. Whether you're here to collaborate, build, or just find some inspiration, we've got your back. I can't wait to see what you'll create!

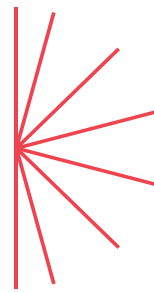


**Oscar Garzon**  
Community Manager

Hey, glad you're here! I'm Oscar, and I'm all about keeping the Kolors community thriving. Whether it's helping you get settled or finding ways to tell your story, I'm here to support you. Let's make this place feel like your creative home—I'm looking forward to seeing what you'll do!



# YOUR MEMBERSHIP



## SOCIAL

\$99/month

199 Enrollment

As a social member, you're all set to immerse yourself in Kolors community. Enjoy co-working access from 10 am to 10pm, plus 4 monthly credits to use on studios. Don't forget to take advantage of member-exclusive discounts on events and workshops.

## PREMIUM

\$299/month

199 Enrollment

With your premium membership, you've unlocked around-the-clock co-working access and 8 monthly credits to use as you need. Plus, enjoy unlimited access to the equipment room, giving you the flexibility to bring your ideas to life at an hour.

## PARTNER SUITE

\$1299/month

199 Enrollment

Welcome to the top tier of Kolors. As a partner suite member, you have a private office, 24 hours access for you and your team, and 12 monthly credits. This plan is tailored for creative teams like yours who are ready to make a big impact. We're excited to support your growth every step of the way.

## CHANGING PLANS

As part of your Kolors membership, you have the freedom to adapt as your need change. Whether you're looking to scale up for more resources or streamline your plan, you can upgrade or downgrade your membership at any time. Simply reach out to our team, and we'll guide you through adjusting to the plan that best supports your creative goals.

## Member Benefits

As a Kolors member, you have access to a range of exclusive perks designed to support your growth, creativity, and connections within the community.

Here's how to make the most out of your membership:

### Paid Event Roles

Looking to get more involved? Apply for paid roles at Kolors events, where you'll help manage guest entry, enroll new members, shoot content or DJ.

### Newsletter Features

Promote your events, projects, or announcements in our weekly newsletter. Just submit by Friday to be featured in the following Tuesday edition

### Host a Member-Led Event

Bring your ideas to life by hosting your own event. Apply through the app and we aim to sponsor 2 months-hosted event each month.

### Become a Kolors Specialist

Apply to become a Kolors Specialist, recognized for your expertise. As a Specialist, you'll be recommended when other members Disclaimer: Kolors Studios is committed to the safety and well-being of all individuals on the premises. However, individuals are responsible for their personal safety and property.

By using the facilities, you acknowledge and agree to follow this emergency protocol and waive any liability against Kolors Studios for incidents arising from emergencies. are looking to hire an expert. Set your own rates, and keep 100% of the earnings.

### Submit Opportunities

Share unpaid gigs or opportunities with the Kolors community. Submit through the app, and our team will feature it within 3-5 business days.

### Post Paid Gigs

Have a paid gig to offer the community? Submit it through the app, and we'll post it within 3-5 business days to connect you with skilled members.

### Partner Discounts

Enjoy special deals with our partners across a range of categories, including Food & Beverage, Health, & Wellness, Entertainment, and Creative Services & Tools. For full details, check out the benefits tab in your member app.



# YOUR CREATIVE HOME

## Kolors Spaces & Resources Guide

Welcome to your new creative home at Kolors! Here, you'll find an inspiring designed to support your work and bring your ideas to life. From collaborative workspace to fully equipped studios and meeting rooms, we've crafted each area to meet the diverse needs of todays creators. Take advantage of our resources and amenities, connect with fellow members, and make this space your own. We're looking forward to seeing what you create!

## Shared Space Guidelines

### Co-working Areas

Desks are first-come, First-served. Remember, its a shared space- be mindful of others and keep activities considerate for all members.

If you have more than 3 guests, please book a studio.

### Computer Lab

Available on a first-come, first-served basis, no credits needed.

## Spaces Benefits

Light refreshments, including snacks and assorted beverages

Locker access for personal storage

High-speed WiFi and printer services

### Community Kitchens

Open to all members. Please label your food, clean up after yourself, and note that any unmarked or spoiled items will be discarded.

### Guests

Members can bring up to 3 guests, who must check in upon arrival. For groups larger than 3, please reserve a studio that accommodates the amount of guests



## Spaces



### Podcast Studio

Record high-quality audio content & video content

### Computer Lab

Workstations available for editing and digital projects.

### Co-working Space

Collaborative workspace for all members.

### Music Studio

Fully equipped for your visual production needs.

### Meeting Room

Ideal for team meetings or private discussions.

### Event Spaces

Host larger events or gatherings with flexibility in setup.

### Equipment Room

Rent cameras, lighting, and other gear to enhance your projects.

### Production Studio

Fully equipped for your visual production needs.

### Community Kitchens

Shared kitchens available for all members.

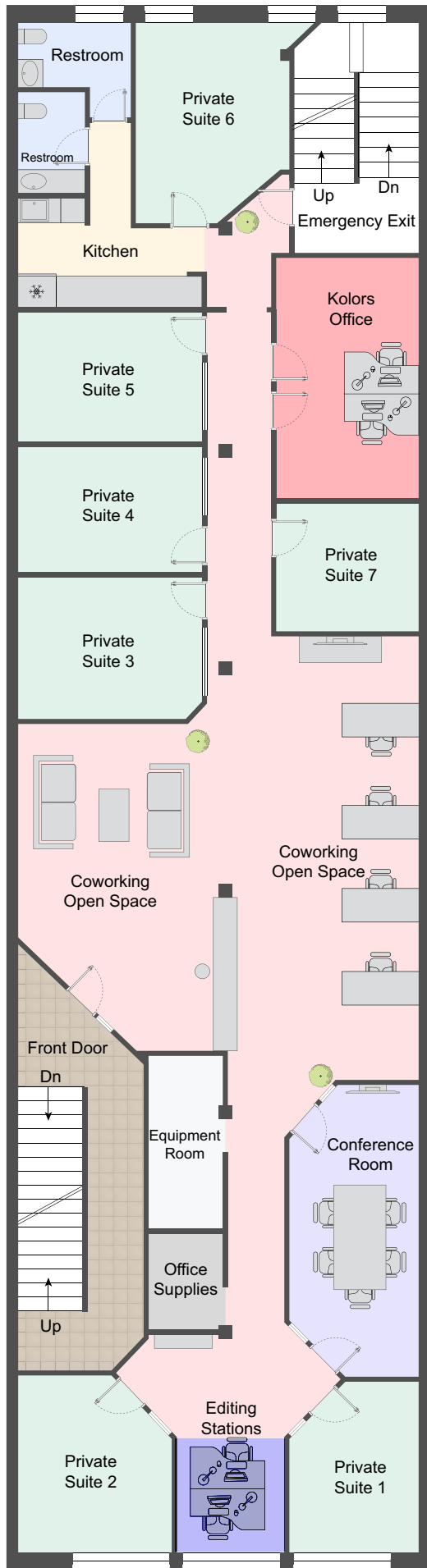




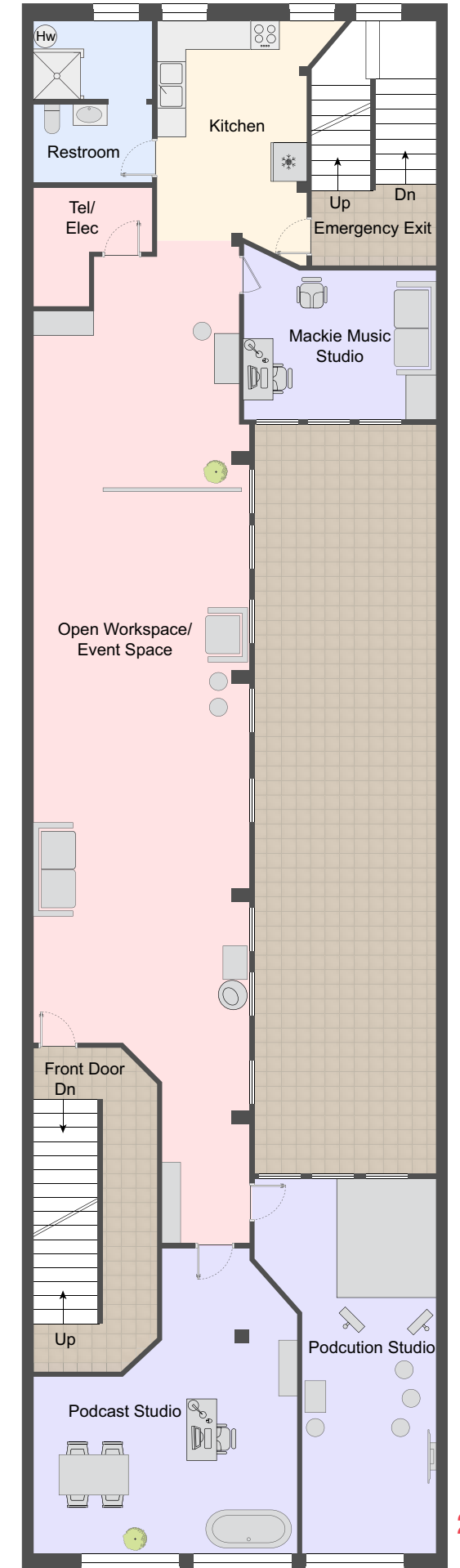
KOLORS Studios  
FULL-SERVICE CREATIVE SPACE  
WE HELP CREATIVES REALIZE THEIR VISIONS  
WE HELP CREATIVES FIND CLIENTS  
BRING CREATIVE SOLUTIONS TO CLIENTS  
SERVING SEATTLE (WA) SINCE 2019



# Kolors 1st Floor



# Kolors 2nd Floor



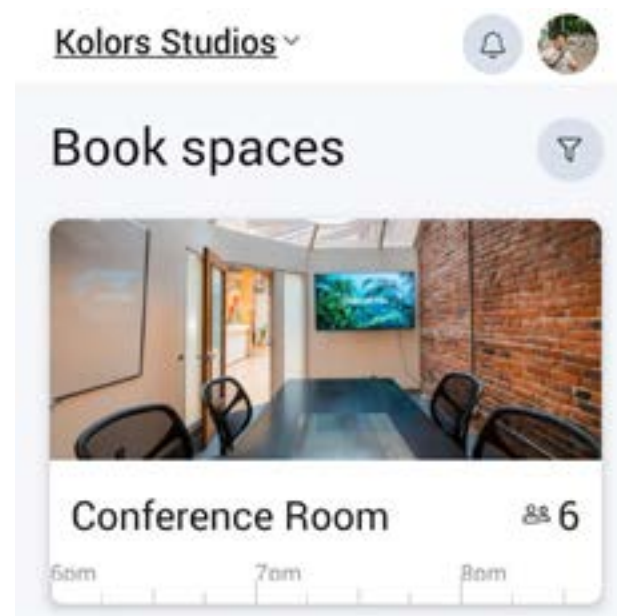
# DOWNLOAD THE APP

The Members app, makes it easy to manage your membership, connect with the community, and access all the resources you need.

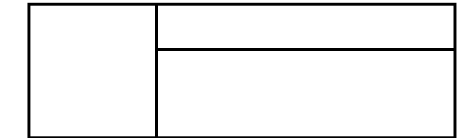


## Here's what you can do on the app

- Community News
- Access how to guides
- Apply to Jobs
- Update card on file
- Purchase Credits Packs
- Book Studios
- View Invoices
- Access Member Benefit



# CREDIT SYSTEM



At Kolors, we operate on a flexible credit system that allows you to book studios, rooms, and event spaces based on your needs. Each membership comes with monthly credits that can be used to book various spaces. Unused monthly credits expire at the end of each month, so be sure to use them!

## Credit Use

**1 credit per hour**

- Music Studio
- Conference Room
- Podcast Studio
- Production Studio

## Credit Breakdown

1 Credit	\$ 50
2 Credits	\$ 90
5 Credits	\$ 225
10 Credit	\$ 400

## Purchasing Additional Credits

You can purchase additional credits at any time through your members app.

Credits you purchase a la carte (outside of your membership) never expire and can be used anytime.

For questions or to purchase additional credits, you can access the shopping cart via your app or contact the Kolors team for assistance.



# RENTING STUDIO



Our studios are designed to help you bring your creative projects to life. Here's everything you need to know about booking and using our studio spaces.

## Usage Guidelines

### Storage

Always use external drives for storage during your session. Studio computers do not retain data and are wiped clean daily. Ensure you back up your work.

### Group Size & Privacy

If you're hosting more than 6 people or require privacy, it's mandatory to book the entire 3rd floor to ensure your session runs smoothly and without disruptions.

### Follow Studio

Each Studio space has its own set of designated rules to ensure a smooth and respectful experience for everyone. Please take a moment to review and follow these guidelines during your session.

### Shared Spaces

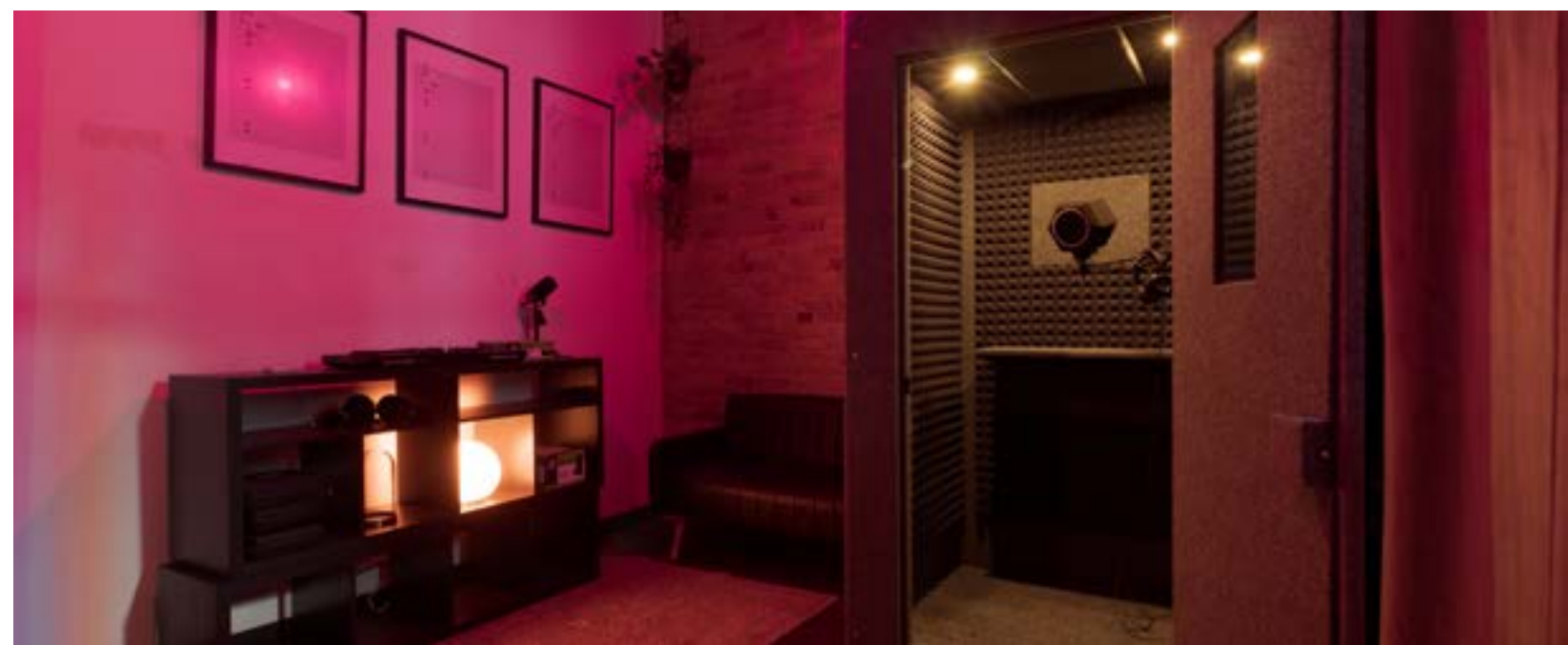
The co-working space between studios is open to all members. Please be respectful of others and mindful of noise levels.

### Setup & Cleanup

Make sure to allocate enough time for setup and cleanup within your booking to ensure the studio is ready for the next user.

### Studio Condition

After your session, you are responsible for restoring the studio to its original condition. All equipment should be handled with care and returned as found.





# RENTING EQUIPMENT

At Kolors, Accessing professional tools for your creative projects is simple and seamless. Located on the first floor of our coworking space, the Kolors Equipment Room is stocked with a wide range, including cameras, lighting, audio equipment, and cables. Whether you're producing content or completing a studio session, our team ensures you have everything you need.

## Equipment access for memberships

### Premium & Partner Suite Members

Equipment rentals included in membership.

24/7 self-service access with a unique code

### Social members

Pay-per-use (Additional fee per session)

Reserve equipment through kolors app when booking a studio session

## Equipment Rental Policies

### No Overnight Rentals

All equipment must be returned to the Equipment Room by the end of your booking.

### Return on Time

Ensure all equipment is returned promptly to avoid disruptions for other members.

### In-Studio Use Only

Equipment cannot leave the Kolors premises under any circumstances

### Check-Out Required

All items must be formally checked out from the equipment room before use

## Rental Equipment List

At Kolors, we provide high-quality equipment to elevate your projects. Below is a curated list of tools available for rent. Pricing is per session.

### Audio Equipment

DJI Mic 2 All-in-one Wireless Microphone System

\$ 50

Rode Video Mic Pro

\$ 25

### Support & Accessories

Manfrotto Video Tripod with Head

\$ 35

2 Full-Size V Flats (Photography Reflectors)

\$ 25

Glide Gear iPad or Smartphone Teleprompter

\$ 25

### Cameras & Camera Accessories

Sony a7iii with 28-70 Tamron

\$ 100

Hollyland Mars 400S PRO II (Wireless Video Transmission)

\$ 50

Ronin S (Stabilizer)

\$ 40

Atamos Shinobi (Monitor)

\$ 35

### Specialty Equipment

Smoke Machine

\$ 20

360 Degree Photography Turntable

\$ 15

### Lighting & Modifiers

Godox AD400Pro (Strobe Light)

\$ 35

Godox VL 300 (Continuous Light)

\$ 35

Gobo Projector "Snoot"

\$ 35

Godox QR-P90 Quick Release Parabolic Softbox (35.4")

\$ 25

Deep Parabolic Softbox 28

\$ 25



# BOOKING EVENT SPACE

Our 3rd-floor event space is ideal for workshops, performances, and private gatherings, with a capacity of up to 50 people.

The rate for booking the open space in the third floor is \$200 per hour with a \$500 deposit required for events. You can not use credits to book events.

For bookings requiring multiple studios or special setups, please contact us to ensure all your needs are covered.

## Event Space Guidelines

- All event hosts must agree to the event guidelines outlined by Kolors to ensure a smooth and successful event.
- If alcohol is being sold at your event, it is required to use one of our preferred vendors with licensed bartenders to serve drinks.
- You are responsible for ensuring the space is restored to its original condition by the end of your booking and for securing the studio after use.
- Ensure you allocate time for setup and cleanup within your booking. You must hire one of our preferred vendors for post-event cleaning services.
- For events with large groups, you may be required to have a security guard or supervisor present. Please consult with our team if you think this may apply to you event





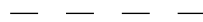
# Studio Cancellation Policy

You can cancel your sessions through the Kolors app under the “my bookings” Tab or by contacting the Kolors line at, (206) 785-304

Health-related cancellations will be refunded anytime before your session but must be communicated by phone. If your or someone you’ve been in contact with is experiencing illness or COVID-19 symptoms, please do not attend your session

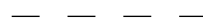
If you’re running late, Please notify the Kolors studio team. If we don’t hear from you and can not reach you, your sessions may be canceled. Sessions that reach half of their scheduled time without any communication will be marked as a no-show, and credits will not be refunded.

**75 hours or more**  
before your booking



You will **receive 100%**  
of your credits back

**72 to 24 hours**  
before your booking



You will **receive 50%**  
of your credits back

**24 hours or less**  
before your booking



**No credits will be returned**  
and you forfeit the credits  
used for the session



## GET IN TOUCH

### Contacting support

**Armando Garzon**

### Office Hours

**M - F**  
**9:00am - 6:00pm PST**

### Phone Number

**(425) 344-0099**

### Email

**Contact@kolorsstudio.com**

### Website

**www.kolorsstudios.com**





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KOLORS Studios  
FULL-SERVICE CREATIVE SPACE  
WE HELP CREATIVES REALIZE THEIR VISIONS  
WE HELP CREATIVES FIND CLIENTS  
BRING CREATIVE SOLUTIONS TO CLIENTS  
SERVING SEATTLE (WA) SINCE 2019

