



YourOffice is ready »



Welcome to **YourOffice-Denver**

Dominion Plaza
600 17th Street
Suite 2800 South
Denver, Colorado, 80202-5428
(303)-260-6400
info@YourOfficeDenver.com

www.YourOfficeDenver.com

YourOfficeTM

A Smarter Way to Office, a Great Place to Work!



Welcome to Today's Smarter Way to Office



A Smarter Way to Office, a Great Place to Work!

A Great Location for You

YourOffice-Denver is located on the 28th floor of Dominion Plaza, at the epicenter of Denver's Central Business District. It adjoins the award-winning 16th Street Mall and all the attractions that make downtown Denver a vibrant destination. The free 16th Street Shuttle and the RTD Light Rail stop are nearby, with the State Capitol and the City Court House just seven blocks away.

Lined with trees and flowers, the 16th Street pedestrian promenade has 28 outdoor cafés and offers some of Denver's best people-watching. Countless restaurants, upscale shopping and recreational opportunities are all close by. Shops in the area include Gap, Express and H & M. Restaurants like Earl's, Hard Rock Denver and Marlo's and premier hotels, including the Grand Hyatt and the Denver Marriott City Center, are all within walking distance.

The YourOffice workspace offers stunning views across downtown Denver. Inside you'll find a wide range of office solutions to choose from, all backed by a premier business services support team and state-of-the-art business technology.

A Smarter Way to Office

YourOffice-Denver: Ready for Your Business

YourOffice-Denver provides fully-serviced individual & executive offices, team spaces and virtual office solutions. Inside you'll find everything you need to stay connected and stay focused on your business. Forget all the worries and distractions of having to rent, set up, staff, equip and maintain an office. Best of all, the YourOffice on-site team provides a supportive environment focused on maximizing your productivity.

Agreement terms and office plans are flexible, ensuring the right set-up for your business today and tomorrow. With offices that are carefully designed for maximum productivity, you can select the ideal workspace programs to suit your business.

YourOffice – Everything Your Business Needs:

Location

- Class A Leeds Certified Building
- Best address in the Central Business District

Workspaces

- Welcoming reception area
- Professionally furnished private offices
- Business-ready board, meeting and conference rooms
- Casual Café with complimentary beverages

Business Services

- Receptionist to greet guests and answer phones
- Office manager to provide the optimal experience
- Concierge services on-demand
- Technology support on-demand

Technology

- High-speed and secure connectivity
- WIFI service throughout

Voice Services

- Handset and Unified Communications Platform
- Call answering, transferring and screening

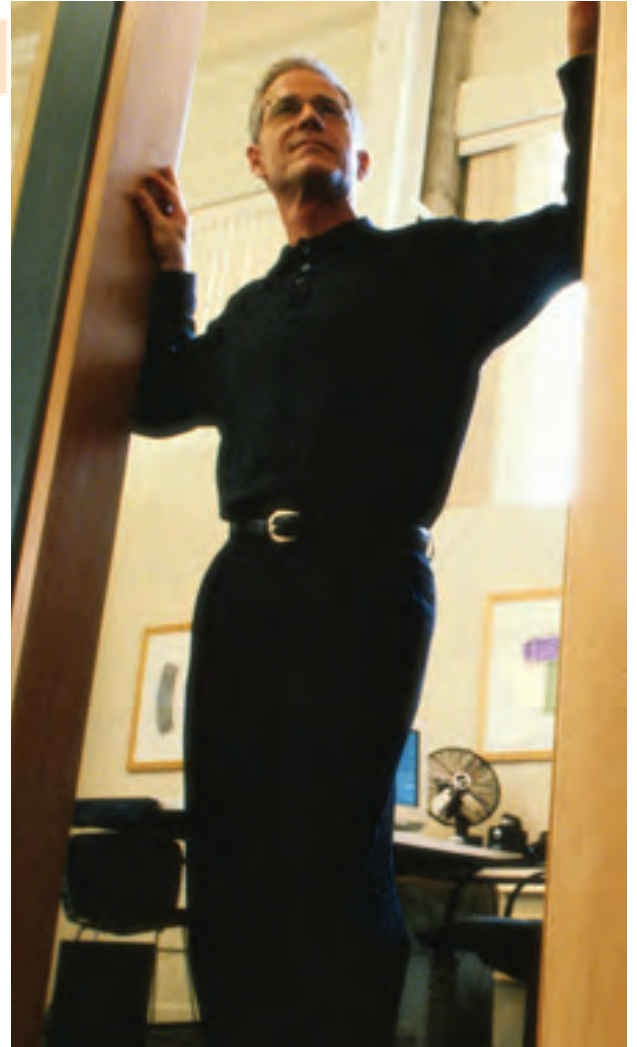
Office Infrastructure

- Daily janitorial cleaning, utilities, maintenance and upgrades
- Business machinery including: fax, scan and copier

Terms

- You choose the amount of space, length of time and services
- Easy-to-understand agreement

Plus our unwavering commitment: a customized office solution to deliver maximum performance for your business.



Whatever your business, you want measurable results.

YourOffice-Denver is the smart way to optimize your productivity.

Our team stands behind you and supports you all the way. We take care of all the details so that you can be at your best.

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Office Programs

You're in charge at YourOffice. You get to choose the ideal mix of space and services to suit your business. As your needs change, you have the flexibility to adapt your office set-up accordingly. Here's what you can expect at YourOffice-Denver:

- 24-hour secure access to your office
- Window, interior, single and team room configurations
- Furniture customized to your business needs
- Multiple line digital telephone service: Dial tone, personal call answering, custom greeting, call forwarding, voicemail, 5-party conference calling
- High-Speed and secure Internet connectivity
- Professional reception services
- Access to all common areas: café with complimentary beverages
- 8 hours conference room time per company
- Copy, scanner access
- Free fax usage from common area fax machine
- Electricity and HVAC
- Nightly janitorial services
- 3 adjacent parking facilities
- 24 hour staffed security desk

Virtual Programs



You know the work style that's right for the way you run your business. We have created four Virtual Office programs to support the way you do business. Whether you're a road warrior who needs a desk for an hour or a private office for the day; a home-based office that needs a business address and telephone support; or if you're testing a new market and need a local presence: we have the plan for you. Pick the virtual office solution that fits you best and you'll be up and running in minutes.

Once your Virtual Office business has its own working address in Denver's Central Business District, you'll gain increased visibility and a clear competitive edge. Clients and prospects will take notice and will perceive you as a stable and well-established business.

	Conference Room Plan	Virtual Address	Virtual Receptionist	Virtual Office	Virtual Office Plus
Telephone	X				X
WiFi	X			X	X
Conference room access	X	X	X	X	X
Kitchen/Lounge Access	X	X	X	X	X
Mail services at Denver address		X		X	X
Business phone line/voicemail			X	X	X
Telephone answering in company name			X	X	X
Home VOIP telephone service					X
Fax to Email					X
8 hours of meeting room time included					X



Kitchen/Café



Reception



Advanced Videoconferencing Capabilities

Today's executives are often too busy to travel to participate in focus groups, one-on-one interviews or meetings. Time and expenses spent on air travel and hotels can be avoided with videoconferencing. Common meeting requirements include the ability to show documents, view a computer presentation or present videotape training. For these types of applications, YourOffice-Denver provides the latest and the best in videoconferencing technology in an elegant and professional setting.

Meeting Room Programs

Successful meetings require just the right environment. YourOffice-Denver gives you a choice of rooms: smaller rooms for those "let's-get-it-done" meetings, seminar rooms for training sessions, an impressive Boardroom for important presentations. Our staff will take care of everything: you can concentrate on your meeting. Take advantage of all the latest equipment found in our meeting rooms:

- Projection Screens and Projectors
- WIFI
- Conference phones
- PC inputs
- 24/7 Global Videoconferencing Service
- 50" High definition plasma and LCD TVs
- Comfortable seating for lengthy meetings





Business Support Services

YourOffice-Denver has knowledgeable, trained personnel available on site to ensure that support is there whenever you need it. Access to a skilled support team on demand saves you time and money. Instead of hiring either permanent or temporary support staff, you can get the expert help you need right here. Here are some of the key services available to you at YourOffice:

- Secretarial support
- Microsoft Office Certified staff
- Word processing, presentations, Excel, Project
- Facsimile, Binding, Copying
- Digital scanning
- Mail forwarding
- Outgoing package handling
- Concierge support: Messengers, travel planning, hotel/restaurant/entertainment booking, catered meals and snacks

Additional Support

- Notary Services
- Lobby Directory Listing
- PC rental

A high-angle photograph of the Denver skyline, featuring several tall office buildings. The sky is a clear, deep blue. The text is overlaid on the upper portion of the image.

YourOffice-Denver comprehensive technology support.

VOIP Telephone Services

Feature rich, best in class communications platform:

YourOffice provides desktop telephone services using the latest Voice Over IP (VOIP) technology. Your VoIP solution includes too many features to list in this brochure. Our expert team will work with you to optimally use your communications platform to enhance your business performance. Below are program highlights.

- **All the basics you need including:** hold, speed dial, conference calling,
- **Voicemail to email and fax to email:** Receive voicemails and faxes real time no matter where you are
- **Simultaneous Ring:** Alerts all team members to incoming calls
- **Auto-Attendant:** Callers are routed to the appropriate employee
- **Call Answering:** Dedicated receptionists provides you with the image of a Fortune 500 company
- **Cost-efficient, scalable and available on-demand**
- **Upgrades and system maintenance:** Hassle free, cost-effective and always up to date



Technology Services

Enterprise-grade technology to enhance the way you work.

High-speed Internet access

Use high-speed Internet access for e-mail or to perform company research for your next sales call. Not a DSL or T1 service, but a 100MB fiber optic dedicated connection that is always ready to send or receive everything from a small email to a large file transfer. Our 100 MB connection is the equivalent of 60 T1 lines and is unmatched by any other location in the Denver market.

Secure Internet Access

YourOffice has a network management service that provides a secure VLAN (Virtual Private Area Network) for each of our customers. Other customers on our network cannot see your files nor impact your environment with a SPAM producing virus. Typical executive suite operators offer customers shared access to the same physical network which sometimes results in Internet outages due to the unsafe computing environment of another user.

Local Area Network

The LAN is the backbone of our services structure: it enables the sharing of files between you and our staff members, direct access to shared printers and automated backup and recovery of your data files.

Internet Hosting and Design

The technology support team at YourOffice-Denver will help you set up or upgrade your company website. We provide design and graphics services, hosting capability, ongoing tech support and activation of your business' email platform.

Virtual Private Networks

Remote employees of larger companies can enjoy a direct and very fast connection to the corporate server through a VPN. YourOffice also provides superior on-site expertise during the setup process with corporate headquarters IT staff members. Static addresses are available upon request.

Networked B/W and Color Printer

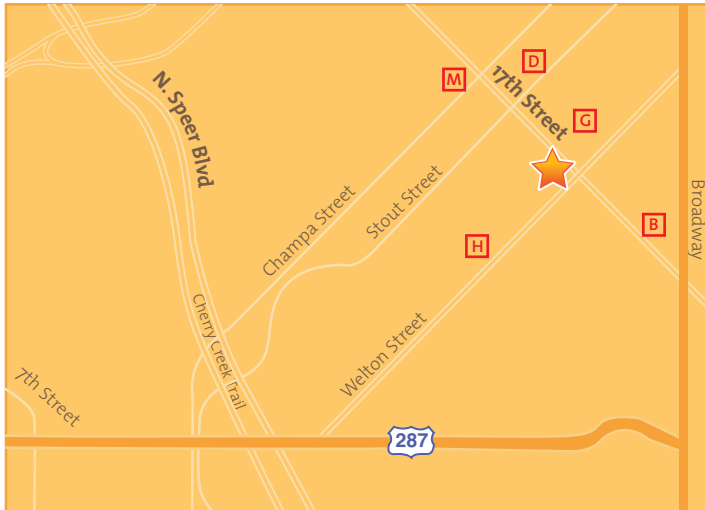
Common access to a central printer enables the printing of jobs requiring high quality, high volumes, specialty paper sizes, labels or envelopes. Our clients don't need to invest in personal fax machines, printers or copiers.

Presentation Facilities

Our Boardroom is equipped with high quality projection equipment and conference table top connections to power, the Internet and the wall mount HD TV. It's the finest presentation environment available in the Denver marketplace.

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- ★ YourOffice-Denver
- The Brown Palace
- Magnolia Hotel
- Denver Marriott City Center
- Hyatt Regency Denver at Convention Center
- Grand Hyatt Denver

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Directions

From I-25 and Colfax take Colfax East across Cherry Creek (at Speer Blvd.)

Turn left on Welton (the next left). Proceed 5 blocks to 17th Street.

The Dominion Towers building is on your left. Parking is available in three lots surrounding the building on the North, West and South sides.

Take the South Tower elevator to Suite 2800.



"Our team has created an environment where people want to be. We offer a fully serviced office environment without a long list of options and we don't 'nickel and dime' our clients with surprise charges. The image of our facility is unsurpassed and our technology is unmatched by anyone in the Denver metropolitan market. If you want the best office environment available while receiving a great value you'll be very happy at YourOffice."

Gary Hahnenkamp, Owner/Franchise Partner, YourOffice-Denver



To learn more and to access a print version of this brochure, go to www.YourOfficeDenver.com. For more information about other YourOffice locations, both in the U.S. and around the world, call (800)691-6913.