

## **EVENT & WORKSHOP VENUE KIT**

Gather safely, through in-person, virtual or combined online/offline functions.



#### **INQUIRE WITH US!**

(902) 405-8567 | Bedford@workspaceatlantic.ca 208-620 Nine Mile Dr., Bedford NS B4A 0H4



## **INCLUDED IN YOUR RENTAL**

- Chosen configuration with seats 6-feet apart
- Staffed reception & troubleshooting
- Ergonomic furniture
- 65' HD TV
- Screen casting hardware for Mac & PC
- Free parking
- Unlimited coffee, tea & filtered water
- Use of a fully-equipped kitchenette
- Bright, modern design
- Whiteboard walls & markers





#### **ADDITIONAL ADD-ONS**

- Rent our Meeting Owl Pro 360<sup>-</sup> camera, microphone & speaker
- External catering
- Guest registration services
- Nametag design & distribution
- Printing event materials
- Pull-up banner design and/or print
- Have another request? Just ask us!



#### **ROOM CONFIGURATIONS: CIRCULAR SEATING**



## **SEATED CIRCLE**

- Seats 9 comfortably with tables & chairs
- Ideal for interactive workshops

## **CIRCLE STYLE**

- Seats 8 comfortably without tables
- Ideal for book clubs, discussion groups & interactive activities





#### **ROOM CONFIGURATIONS: GRID SEATING**



## **CLASSROOM**

- Seats 9 comfortably with/without desks
- Faces the TV
- Ideal for workshops & seminars

#### **LECTURE STYLE**

- Seats 12 comfortably with/without desks
- Faces away from TV
- Ideal for lectures, trainings & presentations





## ROOM CONFIGURATIONS: SIMULTANEOUS IN-PERSON & VIRTUAL

Maximize attendance & social distancing by allowing some participants to attend in-person while an unlimited number attend from home.



## THE OWL'S NEST

- Seats 6 comfortably in a circular formation
- Virtual participants can see everyone and will feel like they are physically present

Interested in using the owl with a different configuration?

Just ask us!



#### PRICING PACKAGES

#### **BUSINESS HOURS' BOOKINGS**

For bookings from Monday-Friday, 9am-5pm, excluding holidays:

# \$200/half day booking

- \*Prices are exclusive of HST
- \*Minimum booking time is 4 consecutive hours

#### **AFTER HOURS' BOOKINGS**

For bookings outside business hours (Monday-Friday, 9am-5pm, excluding holidays):

# \$60/hour booking

- \*Prices are exclusive of HST
- \*Minimum booking time is 4 consecutive hours

#### **ADD-ONS**

- Add the Meeting Owl Pro to your event for \$5/booking
- Additional 20% charged to external catering bills
- For all other add-ons, contact us for a quote!