

Whether you need a permanent office solution, administrative support, hourly boardroom rental, mailbox rental or a virtual office plan, we can accommodate you.

Ready to work offices with all modern amenities and services you need, ranging from efficient one-person offices to generous corner office suites with ample workspace for up to ten people.

With our focus on flexibility, you can select the space that suits you now and change as needed.





## Simply Office Ltd.

Work Close. Think Far.

Canada Place Business Centre World Trade Centre Building 404-999 Canada Place Vancouver, BC V6C 3E2

Harbourfront Business Centre 500-224 West Esplanade North Vancouver, BC V7M 1A4

Waterfront Business Centre 220-145 Chadwick Court North Vancouver, BC V7M 3K1

P: 778.945.3000 F: 604-971-0209 TF: 1.855.782.7525 info@simplyoffice.ca

www.simplyoffice.ca

Reserve your space now in either the heart of Lower Lonsdale or the waterfront of Downtown Vancouver. Fully-serviced office, virtual & mailbox rentals in the hub of the North Shore and Downtown Vancouver.







## Modern, insulated, executive office space packages include:

- Tastefully furnished offices
- Secured, private office space no open concept or co-working spaces
- Flexible rental options daily, short and long-term
- Professionally trained concierge and support staff
- Use of our 3 executive boardrooms
- Staffed reception 9am-5pm daily
- Personalized telephone answering service not automated
- Instant set-up of phone and fax lines
- On site showers
- On site bike racks
- · Allocated reserved parking
- Wi-Fi and fibre optic
- Fully outfitted kitchens with access to hot beverages and filtered water

## Simply Office offers a wide variety of physical, virtual and mailbox office plans.

## A few of the services we offer:

- Hourly Boardroom and office rentals
- Virtual plans no contract
- Mailbox rentals no contract
- Mail forwarding and shredding services
- Catering services
- 24/7 access
- Directory board and display of business cards
- MOA (Medical Office Assistant) support
- Daily sanitizing and janitorial services











