

THE FOLD

Residence | Event Space | Cultural Think Tank

3359 26th Street
San Francisco, CA 94110
(415) 236-0880

<https://www.facebook.com/events/672355686499617/>







The Fold Floor Plan



MAIN LEVEL



LOWER LEVEL

Welcome!

Located in San Francisco's historic Mission District, The Fold is a unique residence, event space, and cultural hub. More than just a venue, we offer an intimate, industrial-style setting across two floors and four gallery spaces, comfortably hosting up to 200 guests. Choose The Fold for a transformative experience that inspires connection and lasting legacies.



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The Basics

- ★ Available 8am-1am, Monday thru Sunday
- ★ Total 6,000 Sq. Ft.
 - The Main Gallery 2,550 sq. ft.
 - Theater Gallery 2,250 sq. ft.
 - Gallery in the Back 450 sq. ft
- ★ We offer a wide selection of Beer & Wine Service
- ★ Included in your reservation is high-speed wifi, stage, tables, and chairs.
- ★ A/V equipment such as projector, speakers, microphone and lights are available for an additional fee.
- ★ If you are interested in catering we have a preferred list of vendors or you are welcome to bring in your own vendor.
- ★ Both street and paid Parking are available around the neighborhood
- ★ Upon request we can provide a list of resources including DJ's, photo booths, photographers, and additional vendors of interest.

The Main Gallery



At 2,250 sq ft our Main Gallery offers the rustic charm of exposed brick, reclaimed wood, and naturally lite. For up to a total of 100 guests and three breakout spaces this area has been the home to many unique artists and installations.

- Standing Room: 100 guests
- Theater- style seating: 45 guests
- Table seating: 20-40 guests

Ground Floor Back Gallery



The alcove off the Main Gallery. Malleable to your needs.

450 Sq. Ft. gallery with massive skylights, concrete floors, and 18' ceilings.

- Standing Room: 50 guests
- Table Seating: 20-30 guests

The Theater Gallery



Let your imagination run wild with our 3,000 sq ft Theater Gallery! This underground space comes with a large projector, two conference rooms, comfortable couches and chairs, and ample wall space to fit larger than life exhibitions.

- Standing Room: 100 guests
- Theater-style seating: 90 guests
- Table Seating: 70 guests

Procedure

Schedule a visit

Email Event Staff at Operations@thefoldsf.com to confirm your interest in renting our venue.
[Please find a time on our Calendar for a visit or call](#) or go to <https://calendly.com/thefoldsf>

Secure your date

Sign our Rental Agreement
Security Deposit (25% of final bill)

30 Days Prior to your Event

Submit payment for rental including: Rental Fee, Cleaning Fee, Onsite Management Fee

Two Weeks Prior to your Event

Finalize headcount and payment for Beer & Wine Open Bar (if applicable)



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Furniture & A/V

High Speed Internet

- ★ Business Internet Service with Sonic 150 - 150 Mbps/20 Mbps Wired for Gigabit ethernet
- ★ throughout Cisco Meraki 802.11ac 1.90 Gbit/s
- ★ Wireless Access Point - 2.40 GHz, 5 GHz for Wifi
- ★ Additional network can be provided if needed

AV Equipment

- ★ 2 Wireless handheld mics and stands
- ★ 2 Wireless over-the-ear or lapel mics
- ★ 2 Epson 1080p LCD projector & Screen
- ★ 2 JBL EON One MK2 Portable Battery-powered PA System
- ★ 36 battery powered up lights

Furniture

- Assorted rectangular wood tables
- Assorted 6 ft and 4ft tables
- 6 high top tables with linens
- Assorted couches
- 50 matching black chairs
- 30 assorted folding chairs
- 7 black rolling office chairs

Libations

Menu changes seasonally

Wine

DeLoach Cabernet Sauvignon — CA

Line 39 Pinot Noir — CA

RedTree Pinot Grigio — CA

Opera Prima Sparkling Brut — Spain

Beer

Fort Point - CA

Lagunitas IPA - CA

Stella Artois - CA

Non- Alcoholic

Sparkling Water
Assorted Juices

Note:

- We are licensed for beer and wine only
- Unless previously discussed, we do not allow outside alcohol



Feasting

Preferred Vendor:

B Star

www.bstarbar.com
eventsatbstar@gmail.com
415-592-8907

Bi-Rite Catering

www.biritecatering.com
catering@biritemarket.com
415 321 8070 ext. 1



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Parking

Parking Lot

3255 24th St

Metered Parking

Cesar Chavez, Mission, and
South Van Ness \$3.25/ hour
(Up to 2 hours)

Free Street Parking

1-2 hours on weekdays
depending on where you park,
free on Sundays

Reserved Parking Lot

3115 Mission St. Open air and gated
Contact: ronbritz@californiaparking.com

Note: Please be sure to take all valuables with
you when leaving your vehicle.

Fine Print

Please be clean & tidy

Restore and reconfigure the space to how you found it. Dispose of trash/recycling/compost in bins provided

Account for setup & breakdown

When scheduling your event please be sure to include time for setup and breakdown.

No tape

Putting any tape on the Main Gallery Floors including the Back Gallery Room is forbidden (If there is any damage to our floor, we will invoice you accordingly).

No smoking

When smoking outside, please keep a distance of 15 ft from the door entrance.

Venue Pricing

Priced by Area:

Main Gallery + light cafe use (80 standing, 40 seated): **\$450/hr**

Main Gallery + heavy cafe use (100 standing, 50 seated): **\$500/hr**

Gallery in the Back (50 standing, 30 seated): **\$200/hr**

Main Gallery + Theater Gallery (170 standing, 125 seated): **\$550/hr**

Theater Gallery: (90 standing, 85 seated): **\$350/hr**

Entire Ground Level (200 standing, 80 seated): **\$650/hr**

Conference Rooms (6-7 seated each): **\$60/hour**

Full Buyout: (250 standing, 140 seated): **\$1,000/hr**

Required Fees:

\$150 - \$250/day cleaning fee depending on low or high impact occupancy

\$65/hour for onsite venue rep required

Venue Add-Ons

Food and Beverage:

Open Bar Beer and Wine Service: \$12/person/hour + Gratuity

Open Bar with alcohol and non-alcoholic drinks: \$15/person/hour + Gratuity

Drink Tickets: \$10/ticket + Gratuity

For parties over 50 persons, we require 2 bartenders.

Additional Bartender: \$200 for 4 hours, additional hour is \$50/hour

Light Hors d'oeuvres and Non-alcoholic Beverages: \$15/person for 2 hours minimum of 30 guests

Audio and Visual Equipment:

LED Uplighting: \$25/fixture (up to 36), includes setup

Microphone rentals: \$100 per wireless mic

Speakers: \$200 for up to 4 hours, additional hours \$50/hour

Event Staff:

Door Check-in Staff: \$45/hour

AV Staff: \$1000/day for lighting or audio, up to 10 hours